



School Readiness & Voluntary Prekindergarten Committee
Meeting Minutes
September 22, 2011
10:00 – 12:00
ELC Office Fort Myers, FL

Function: To evaluate the success of the School Readiness and VPK programs and develop methods of improvement.

GOALS:

- *Improve quality of SR/VPK programs.*
- *Improve data collection on quality indicators.*
- *Collect comparative data, including data from other coalitions.*
- *Make recommendations to other committees and the Board regarding improvement of programs.*

ATTENDEES: Kathryn Canfield (Chair), Duane Lentz (4C), Nitza Lopez (4C), Barbara Tyrrell(4C), Mel Gutierrez (RCMA), Bonnie Clukey(CCPS), Maleeni Singh (ELC), Valarie Bostic (Immok Child Care), Janis Sorensen (provider New Life Assembly), Melanie Holaway (ELC staff), Ana Neuhauser(RCMA), Maggie Stevens(LCPS), Bill Robinson(CARE), Nancy Coker (CCSWFL) Kathleen Reynolds (ELC).

On the Phone: Tom Bamrick(4C), Paris Atkinson(4C), Barbara Peck(4C) Charlene Edwards (RCMA)

Agenda Item	Discussion	Action
Welcome and Introductions	Everyone present and on the phone stated their name and affiliation.	
Approval of June 2011 Minutes	Minutes of the Final June 2011 SR/VPK Committee are posted on the ELC website.	Moved: Maggie Stevens Second: Bill Robinson
Reviewed Policies to go to the Board:	<p style="text-align: center;">The following policies were reviewed and recommended to the Board</p> <p>410.1 – SR Provider Reimbursement & Post Attendance Audit</p> <p>220.1 – SR & VPK Provider Compliance Policy</p> <p>510.1 – VPK Prov Reimbursement & Post Attend Audits</p> <p>520.1 – VPK Prov Compliance Monitoring</p>	<p><u>410.1</u> moved by Janis Sorensen Second: Bill Robinson</p> <p><u>220.1</u> moved by Barbara Tyrrell Second: Valarie Bostic</p> <p><u>510.1</u> moved by Bill Robinson Second: Nancy Coker</p> <p><u>520.1</u> moved by Bill Robinson Second: Janis Sorensen</p>
ELC UPDATE	<p>Kathleen Reynolds, CEO, gave the Coalition update and thanked everyone on the committee for their time and attendance at the committee meeting.</p> <ul style="list-style-type: none"> • DOE has is recommending changes to the VPK Readiness Rates. The standards will be increased to 70% of last year’s VPK children having to pass 2 assessments (both the FAIR and ECHOS), rather than just one assessment. • VPK LPP Waivers will be eliminated for VPK providers wishing to file a waiver for scoring below the Readiness cut score. • A VPK pre-post high quality assessment is being proposed which may be Teaching Strategies GOLD or Galileo. We are looking for a tool to show “gains” however no one has defined “gains”. • There was some discussion on the VPK Low Performing Provider process. 	Kathleen to give an update at the next SR/VPK committee meeting on any progress related to the Readiness Rate.

	<ul style="list-style-type: none"> • OEL has a team busy working on the Race For The Top Application which must include a QRIS, pre-post assessments. • The Florida State Board of Education is recommending a \$25 per child allocation to assist with funding a pre/post test such as GOLD. • Higher quality literacy instruction materials are a necessity as well. • Coalitions are now under the Office of Early Learning which is administratively aligned with DOE, but OEL does not report to the Commissioner. OEL will report directly to the Governor's office and Mel Jurado is now the Director of OEL. 	
<p>ERS, SR and VPK data reports, 4C Annual Report, ERS Data</p>	<p>The committee reviewed the charts and the charts were emailed to the Board prior to the Board meeting. The committee reviewed the data and addressed the questions agreed upon in the previous meeting. Below are the questions and answers:</p> <ol style="list-style-type: none"> 1. Are there a sufficient number of providers and provider types in each county? YES 2. Is enrollment by county proportionate to allocations? YES Any recommendations to the Executive Committee? n/a 3. How do the average ERS scores compare by provider type in each county? What is the trend line? GREAT GAINS from the previous years. Are there discrepancies or any recommendations to the Quality Committee? <i>It was noted by the committee that Collier has more resources such as NCEF which may contribute to higher ERS scores in Collier County.</i> 4. Is the school age enrollment in each county declining as requested by Board Policy? YES 5. What are the trend lines in enrollment in each county for SR and VPK? Steady. 6. Do the percentages of expenditures by county align with fiscal projections for SR and VPK? Finance committee review this data thoroughly and there are no concerns at the moment. If not, what might the reasons be? Also, 4C is currently enrolling on a limited basis to utilize some year end funds for slots. 	<p>Melanie to continue presenting these charts to the committee for review and answering the questions established by the committee.</p>
<p>New Business</p>	<p>Discussion: Bonnie Clukey brought up paper reduction concerns. She also brought up the issues around the one time VPK transfer difficulties with homeless populations and other VPK families. Kathleen recommended that Bonnie write up a recommendation on how to address her concerns and bring to the next committee meeting.</p> <p>Bill Robinson suggested 4C Fax numbers be provided to the providers for clarity on which number to send things to. Melanie will send an email to providers following the meeting.</p> <p>Adjourned Meeting: Motioned by Bill Robinson Second: Valarie Bostic</p>	<p>Next Agenda: ELC/AWI update Policies SR, VPK, ERS Charts/Reports ELC annual report data</p>
<p>NEXT MEETING</p>	<p>THURSDAY, November 17, 10am-noon, ELC office</p>	

