



Early Learning Coalition of Southwest Florida

SUBJECT:		
VPK Provider Compliance Monitoring		
Policy #: 520.1 ELCSWF-VPK0016-11	Category: VPK - Program Quality and Standards	Reference #: OEL-VPK-520
Approval: October 12, 2011	Effective Date: October 12, 2011	Replaces (policy # and date): ELCSWF-VPK0016-06 (March 22, 2006) ELCSWF-VPK0016A-06 (May 24, 2006) <u>9/27/08</u>

The Early Learning Coalition of Southwest Florida (Coalition) is charged by the State of Florida to insure that providers offering the State funded Voluntary PreKindergarten (VPK) program meet the program requirements of VPK legislation as well as other policy and contractual requirements associated with the operation of the VPK program. Failure to meet any of these requirements may result in corrective action, fiscal sanctions, and/or termination of the contractual agreement.

- All VPK facilities must be legally operating within the state statutory guidelines and meet and maintain all requirements outlined in Ch. 1002.51-79 of the Florida Statutes, Rule 60BB-8, F.A.C., State of Florida VPK Education Program Statewide Provider Agreement (VPK-20) and Coalition policies.
- Monitoring is for purposes of validating the provider's compliance with the law, rules and regulations of the program. Each provider must be monitored on all required elements, a minimum of once a fiscal year. Monitoring visits may be unannounced.
- Monitoring of Voluntary Pre-kindergarten Programs will be conducted throughout the program year.
- The monitoring period will follow Florida's program year for the VPK program beginning with the School year program and ending at the conclusion of the summer program, during which time visits are made and findings are noted and accumulated.
- The VPK school year (540 hour) and the VPK summer (300 hour) programs are to be considered separately. Each program must be monitored during the time of operation, regardless of whether they are a part of the same facility operating year round.
- The monitoring by coalition employees, state employees, or sub-contracted agency employees, will be considered during the monitoring year as contributing toward the provider's good standing or otherwise. All monitoring agencies and personnel are requested to report instances of non-compliance related to child-staff ratio, staff credentialing, attendance verification and/or related VPK violations to the Coalition.
- Public school districts are responsible for monitoring the VPK classes offered during the summer and school year and are required to submit results to the Coalition in accordance with the Coalition Memorandum of Understanding with each school district.

Citation History: Ch. 1002.55-79, F.S., 60BB-8 F.A.C.

Associated Documents: AWI-VPK-20, AWI-VPK-11A & 11B, ELC-VPK-1007; Memorandum of Understanding with Glades, Collier, Hendry and Glades County school districts, 520.1 VPK Monitoring Enforcement Procedure; Form ELC-VPK-1021.