



Early Learning Coalition of Southwest Florida, Inc.

Subject: School Readiness Eligibility and Enrollment Policy		
Policy #: 404.5 ELCSWF-SR0011-10	Category: Child Eligibility	Reference # OEL-SR-404
Approval: March 10, 2010	Effective Date: March 10, 2010	Replaces (policy # and date): ELCSWF-SR0011-05 of May 1, 2005 ELCSWF-SR0011A-06, 9/26/07, 9/27/08, 1/21/2009.

POLICY:

School Readiness (SR) eligibility and enrollment services will be provided in accordance with Federal Regulations (45CFR98), Chapter 411.01 and other relevant Florida Statutes, Rule 60BB-4 of the Florida Administrative Code, the Agency for Workforce Innovations program requirements and all applicable Coalitions policies and procedures.

The Coalition’s “Eligibility Policy and Procedures Manual for School Readiness” incorporated by reference and as amended thereafter, is the guiding document for client services as it relates to the School Readiness program. This referenced manual shall incorporate all rules, regulations and requirements as cited above, and shall be used to guide staff in determining the eligibility of parents and children for SR services.

Associated Documents:

“Eligibility Policy and Procedures Manual for School Readiness” and all related ELC forms associated with the School Readiness eligibility of families and children, including but not limited to:

- “Family Rights and Responsibilities” (SR-1019),
- “Disclosure Form” (SR-1020),
- “Parent “Release of Information” (SR-1015),
- “Family Support Form” (SR-1017);
- “Parent Agreement for Screening and Assessment” (SR-1011)
- “Employment Verification” (SR-1025) and
- “SR Parent Packet”.

Citation History: 45CFR98, Chapter 411.01 and Chapter 39, F.S., Rule 60BB-4 FAC.