



Early Learning Coalition of Southwest Florida

Subject: Administrative Sanctions		
SR/VPK Providers Subject to Action Against License/Approval Status		
Policy #:220.8 ELCSWF-EL0030-08	Category: Program Quality and Standards	Reference #: OEL-EL-220
Approval: 11-19-08	Effective Date: 11/19/08	Replaces (policy # and date): ELCSWF-EL0014-06 (1/25/06) Updated 9/25/07, 9/27/08

- (1) The Department of Children and Families has the authority, pursuant to Chapter 402.302-319, F.S., to take progressive disciplinary measures against any licensed or registered child care provider who fails to maintain licensing standards which meet the health and safety needs of children.
- (2) Equivalent overseeing entities of child care programs exempt from licensure pursuant to section 402.316 or 402.3025 F.S., are responsible for ensuring compliance and may impose similar disciplinary actions for child care programs under their auspices.
- (3) When child care programs fail to maintain compliance and less restrictive administrative sanctions have been exhausted, DCF may take official action against the license or registration of a child care provider in the form of:
 - Converting their license to "Probationary" status,
 - Denial of further licensure or registration
 - Revocation of existing licensure or registration.
- (4) In the event DCF, or an equivalent overseeing entity, initiates action against a child care program's license or operation in the form of probationary status, denial of licensure or license revocation, (or similar action for exempt facilities), the Coalition will promptly take the following actions:
 - Place a moratorium on new enrollments of School Readiness and/or VPK children.
 - Notify the Provider, in writing, that all funding will cease at the end of ten (10) business days or sooner as SR/VPK children find alternate child care arrangements.
 - Give Provider written notification of the Coalition's actions and rationale, along with notice of the provider's right of appeal consistent with the dispute resolution policies ELCSWF-EL0015-06 "Appeals and Hearings".
 - Ensure Parents of SR and/or VPK children actively enrolled with the provider are contacted and apprised of the situation.

- Ensure parents are provided a maximum of ten (10) business days to locate another approved SR/VPK provider if they wish to continue with Coalition funding.
 - Ensure each parent is provided Resource & Referral services to assist them.
 - Update the EFS system must be updated to reflect the moratorium for SR and VPK child care placements.
- (5) Any parent who wishes to maintain their child in the identified child care program, may continue on their own and without benefit of subsidized care.
- (6) Should the Provider fail to appeal the action within 10 business days from receiving written notification of the Coalition's actions, the action becomes final.
- (7) The EFS and DCF system will be updated to reflect the child care provider is no longer eligible to provide School Readiness and VPK services.
- (8) When the SR/VPK provider is able to remedy the situation and regain licensure or a satisfactory status with their overseeing entity, the provider may re-apply to be a participating SR/or VPK provider.