



EXECUTIVE COMMITTEE MEETING MINUTES

Early Learning Coalition of Southwest Florida
Coalition Offices, Ft. Myers, Florida

MAY 20, 2009 (Rescheduled from May 6, 2009)

ATTENDEES:

Executive Committee Members:

Joe Paterno, Interim Chair of the Board
Executive Director
Southwest Florida Workforce Development Board

Gerry Poppe, Treasurer of the Board
Chief Financial Officer
Waterman Broadcasting

Donice K. Dawson, Secretary of the Board
Vice President/Banking Center Manager
American Momentum Bank

Colleen Gallagher, Chair of Outreach Committee
President and CEO 4 C

Howard Freedman, Chair, School Readiness/VPK Committee
Pediatric Ophthalmologist (Retired)

Laura Stacell, Chair, Nominations, Policy and Bylaws Committee
Collier District Superintendent of Schools' Designee
Basic Prekindergarten Supervisor

ABSENTEES:

Jeanne LaFountain, Chair, Quality Committee (excused)
Director
District Early Childhood Services (Lee County)

Rita Sockman, Chair, Health & Developmental Services Committee (excused)
Family of Faith Christian Academy

4C Staff Member:

Pat Frank, CFO

ELC Staff Members:

Kathleen Reynolds, CEO
Nga Cotter, CFO/Associate Director of Business Services
Peter Escayg, Director of Operations
Shirley Losch, Director of Health Services
Annie Elias, Executive Administrative Assistant

Meeting was called to order at **8:00 a.m.** by **Joe Paterno**. Quorum was established.

Agenda Item 1 – Vote to approve the Executive Committee Minutes of **March 4, 2009**.

Donice Dawson made a motion to approve the minutes, and Gerry Poppe seconded the motion. Unanimously approved.

Agenda Item 2 – Vote to approve the Board Minutes of **March 18, 2009**.

Gerry Poppe made a motion to approve the minutes, and Donice Dawson seconded the motion. Unanimously approved.

Agenda Item 3 – Review Report on Board's Annual Evaluation.

Joe Paterno informed the Committee that the evaluation data was compiled by Shelley Robertson and relayed to the Board members.

Howard Freedman inquired as to whether the questions being asked in the evaluation were the right ones. Mr. Paterno asked if the Committee felt that the questions should be changed. There was consensus that some consideration should be given to rewording the questions, and the matter will be brought to the full board.

Agenda Item 4 – Review Finance Committee information.

Gerry Poppe informed the Committee that Northern Trust Bank was the choice for the Coalition's accounts. Mr. Poppe proceeded to review the Finance Committee material.

Agenda Item 5 – Vote to Move Policy Items

Donice Dawson made a motion to approve the consent agenda policy items, and Harold Freedman seconded the motion. Unanimously approved.

Agenda Item 6 – Review Committee/Staff Recommended Items for Consideration of Full Board.

- **Recommendation on Response to Governor's Letter**
Kathleen Reynolds suggested that the letter be brought to the full Board for approval, and there was consensus on this proposal.
- **Recommendation on Appointment of New Attorney**
Kathleen Reynolds recommended the appointment of Greg Urbancic of Godolette, Coleman, John and Koester as the Board's new counsel. Howard Freedman made the motion to approve, and Gerry Poppe seconded. Unanimously approved.
- **Recommendation for 2009-2010 Board Meeting Dates**
Committee Agreed to dates.
- **Recommendation on Memorandum of Understanding between the ELC and DCF regarding an At-Risk Diversion Program**
Gerry Poppe made a motion to approve the MOU and Howard Freedman seconded the motion. Unanimously approved

- **Recommendation to negotiate with selected bidder for ERS Services**

After discussion, Gerry Poppe motioned to begin negotiations with the selected bidder, the Children's Forum, and Donice Dawson seconded the motion. Unanimously approved.

Agenda Item 7 – Approve Agenda for Board Meeting May 20, 2009.

The Executive Committee concurred on agenda items.

Joe Paterno, with Committee, requested a motion for adjournment. Motion by Donice Dawson and seconded by Howard Freedman. Meeting adjourned at **11:47 a.m.**