



Board Action Item

Early Learning Coalition of Southwest Florida, Inc. July 26, 2006

Subject: Approval of the Following Policy Amendments:

ELCSWF-SR0021-06 Accounting and Financial Policy and Procedures Manual

Proposed Recommendation: Recommendation for approval of the Policy and Procedures Manual.

Background Information:

The Coalition Plan, Best Practices and fiscal audit results require that the Coalition have in place policies and procedures to address the accounting and fiscal responsibilities. This policy was developed utilizing the current policies of the Regional Workforce Development Board and the Hillsborough ELC. This policy is consistent with state law and aligns with previously passed policies by AWI.

Action Taken: Barbara Saunders assigned Peter Escayg, Director of operations and Nancy Starr, Director of Policy, to research and develop these policies.

All additions and deletions have been approved by the Executive Director.

Coalition Meeting: July 26, 2006

Supporting Documentation: Draft Policy

Submitted By: Barbara Saunders, Executive Director
ELC Executive Board

Approved
Date:

Motion:
Second: